BOARD MEETING MINUTES

Name of School: St. Johns Classical Academy, Inc.
Board Meeting Date: September 24, 2026
Board Meeting Location: St. Johns Classical Academy
Fleming Island Campus, Cafeteria
114 Canova Road, Fleming Island, FL 32003

	NAME	TITLE	Present (in Person)	Present (virtual)	Absent
BOARD MEMBERS					
1	Keith Smith	Chairman	♦		
2	Mandy Hidalgo	Vice-Chairman	♦		
3	Geraldine Hartin (arrived at 6:16 pm)	Secretary	♦		
4	Lori Horne	Treasurer	♦		
5	Walter Kloss	Director	♦		
SJCA REPRESENTATIVES					
	Anthony Bradley	Headmaster, Orange Park Campus	♦		
	Carole McCullough	Head of School, Fleming Island Campus	♦		
	Nicole Chapman	Parent Liaison, Fleming Island Campus			♦
	Alicia Theisen	Parent Liaison, Orange Park Campus			♦

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting.These minutes are a brief summary of the events of the meeting.

I. **CALL TO ORDER:**

A. **Call to Order:** Pursuant to public notice, the meeting commenced at 6:01pm with a Call to Order by Chairman Keith Smith. A quorum was established.
B. **Attendance:** Keith Smith
C. **Pledge of Allegiance:** Keith Smith
D. **Invocation / Prayer:** Anthony Bradley
E. **Reading of the Mission Statement:** Carole McCullough

II. **TIME CERTAIN ITEMS / PRESENTATIONS / RECOGNITION -** NONE

III. **PUBLIC COMMENTS** (in order of speaking)**:**
Board Chairman, Mr. Smith
Fleming Island Campus Parent, Natalie McDaniel
Public Audience Member, Susie Armstrong
Fleming Island Campus Parent, Lisa Kerr
Orange Park Campus Teacher, Daniel Wright
Orange Park Campus Parent, Melissa Reed
Orange Park Campus Teacher, Erin Tetterton
Orange Park Campus Parent, Amie Barnett
Fleming Island Campus Parent, Greg Davis

IV. **APPROVAL OF THE MINUTES:** The motion to approve the board meeting minutes from August 27, 2026, was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 4-0.

A. 2026.08.27 Monthly Governing Board Meeting Minutes

V. **CONSENT AGENDA:** The motion to approve Consent Agenda items A - G as listed below, was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 4-0.

A. 2026-2027 Instructional and Administrator Evaluation System (Observe 4 Success).
B. Resolution for Renewal Letter of Credit for Clay Electric Cooperative, Inc. for the Fleming Island Campus electrical service.
C. Salary Schedule for 2026/2027.
D. Club Sponsorship and Payment Policy.
E. Teacher and Staff Appreciation Internal Funds Policy.

F. Out of Field Teachers 2026-2027.
G. Resolution to Amend Final Budget FY ending June 30, 2026 for 2025/2026 SY.

VI. **ANCORA REPORTS** (FYI Only - No Action Required):
A. Monthly Financial Reports
1. Fleming Island Campus Financial Report (August 2026)
2. Fleming Island Campus Credit Card Statements (August 2026)
3. Orange Park Campus Financial Report (August 2026)
4. Orange Park Campus Credit Card Statements (August 2026)
B. Strategic Oversight Calendar
C. Ancora Updates

VII. **HEAD OF SCHOOLS REPORTS** (FYI Only - No Action Required):
A. Fleming Island Campus: Mrs. Carole McCullough
1. Referral / Discipline Summary Report
2. Enrollment / Withdrawal Reports
B. Orange Park Campus: Mr. Anthony Bradley
1. Referral / Discipline Summary Report
2. Enrollment / Withdrawal Reports

VIII. **UNFINISHED BUSINESS:**
A. Orange Park Campus Enrollment Discussion. Mr. Bradley presented to the board a draft proposal plan for potential ninth grade. No action required - discussion only; tabled for future discussion.

IX. **NEW BUSINESS:**
A. Food Service Management Company (FSMC) Discussion, SLA Management. Mrs. Leandra Cramer, SJCA Food Service Coordinator, brought to the attention of the board some of the parents' concerns regarding the new FSMC food provider and how they are working through these concerns and where improvements are being made. Mr. Mueen Patankar, representative of SLA, also addressed the board with the changes their company is making to improve the food offered at each campus. No action required – discussion only.
B. 2026/2027 Lions Council Memorandum of Understanding. No action taken – tabled for future meeting.
C. Milage Marketing Campaign with Clay County District Schools Contribution Discussion. No action taken – tabled for future meeting.

X. **BOARD MEMBER COMMENTS**:
A. Board Workshop – Chairman Smith requested board workshop to discuss finances and other topics concerning SJCA. After discussion it was agreed to an all-day workshop for the board, heads of school, and Ancora staff on Friday, October 16, 2026, location and time TBD.

XI. **UPCOMING MEETING:**
Monthly Governing Board Meeting
October 22, 2026, 6:00 p.m. – 8:00 p.m.
Location: SJCA Orange Park Campus, Cafeteria
1324 Kingsley Avenue, Orange Park, FL 32073

XII. **ADJOURNMENT:** Chairman Keith Smith called for a motion to adjourn the meeting, which was made by Mandy Hidalgo; seconded by Geraldine Hartin. The motion passed 5-0; the meeting adjourned at 7:18 PM.

Geraldine Hartin
Geraldine Hartin (Oct 28, 2026 10:56:35 EDT)
Geraldine Hartin, Board Secretary

October 22, 2026
Date

2026.09.24 Governing Board Meeting Minutes

Final Audit Report 2026-10-28

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