

BOARD MEETING MINUTES

Name of School: St. Johns Classical Academy, Inc.
 Board Meeting Date: August 27, 2026
 Board Meeting Location: St. Johns Classical Academy
 Orange Park Campus, Cafeteria
 1324 Kingsley Avenue, Orange Park, FL 32073



	NAME	TITLE	Present (in Person)	Present (virtual)	Absent
BOARD MEMBERS					
1	Keith Smith	Chairman	♦		
2	Mandy Hidalgo	Vice-Chair	♦		
3	Lori Horne	Treasurer	♦		
4	Geraldine Hartin	Secretary	♦		
5	Walter Kloss	Director	♦		
SJCA REPRESENTATIVES					
	Anthony Bradley	Headmaster, Orange Park Campus	♦		
	Carole McCullough	Head of School, Fleming Island Campus	♦		
	Nicole Chapman	Parent Liaison, Fleming Island Campus			♦
	Alicia Theisen	Parent Liaison, Orange Park Campus			♦

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. CALL TO ORDER:

- A. **Call to Order:** Pursuant to public notice, the meeting commenced at 6:04pm with a Call to Order by Chairman Keith Smith. A quorum was established.
- B. **Attendance:** Keith Smith
- C. **Pledge of Allegiance:** Keith Smith
- D. **Invocation / Prayer:** Anthony Bradley
- E. **Reading of the Mission Statement:** Anthony Bradley

II. PRESENTATIONS / RECOGNITION – NONE

III. PUBLIC COMMENTS – Employee, Daniel Wright

IV. APPROVAL OF THE MINUTES: The motion to approve the board meeting minutes from July 23, 2026, with the correction of name “Walter Kloss Hartin” to “Walter Kloss” in IV. Approval of the Minutes was made by Mandy Hidalgo; seconded by Walter Kloss. The motion passed 5-0.

A. 2026.07.23 Monthly Governing Board Meeting Minutes

V. CONSENT AGENDA: The motion to approve Consent Agenda items A, B, C, F, and G, as listed below, was made by Walter Kloss; seconded by Lori Horne. The motion passed 5-0.

Items D and E were pulled for discussion. After discussion, the motion to approve Consent Agenda items D and E, as listed below, was made by Geraldine Hartin; seconded by Walter Kloss. The motion passed 5-0.

- A. Kindergarten-Fifth Grade Co-Curricular Grade Exemption (Art, Technology, Music, PE, and Piano) to transition from A-F grades to O-S-N: Outstanding, Satisfactory, Needs Improvement starting in the 2026/2027 school year.
- B. Fleming Island Campus – 2026/2027 School Improvement Plan
- C. 2027/2028 Scholar Calendar
- D. DRAFT Audit 2026 – St. Johns Classical Academy – Fleming Island Campus
- E. DRAFT Audit 2026 – St. Johns Classical Academy – Orange Park Campus
- F. Management Representative Letter to King & Walker, CPAs for 2025/2026 FY ending June 30, 2026 (Fleming Island and Orange Park Campuses)
- G. Orange Park Campus – 2026/2027 School Improvement Plan

VI. ANCORA REPORTS (FYI only - No Action Required):

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report (July 2026)
 - 2. Fleming Island Campus Credit Card Statements (July 2026)
 - 3. Orange Park Campus Financial Report (July 2026)
 - 4. Orange Park Campus Credit Card Statements (July 2026)
- B. Strategic Oversight Calendar
- C. Ancora Updates

VII. HEAD OF SCHOOLS REPORTS (FYI Only - No Action Required):

- A. Fleming Island Campus: Ms. Carole McCullough
 - 1. Enrollment / Withdrawal Reports
- B. Orange Park Campus: Mr. Anthony Bradley
 - 1. Enrollment / Withdrawal Reports

VIII. UNFINISHED BUSINESS: - NONE

IX. NEW BUSINESS:

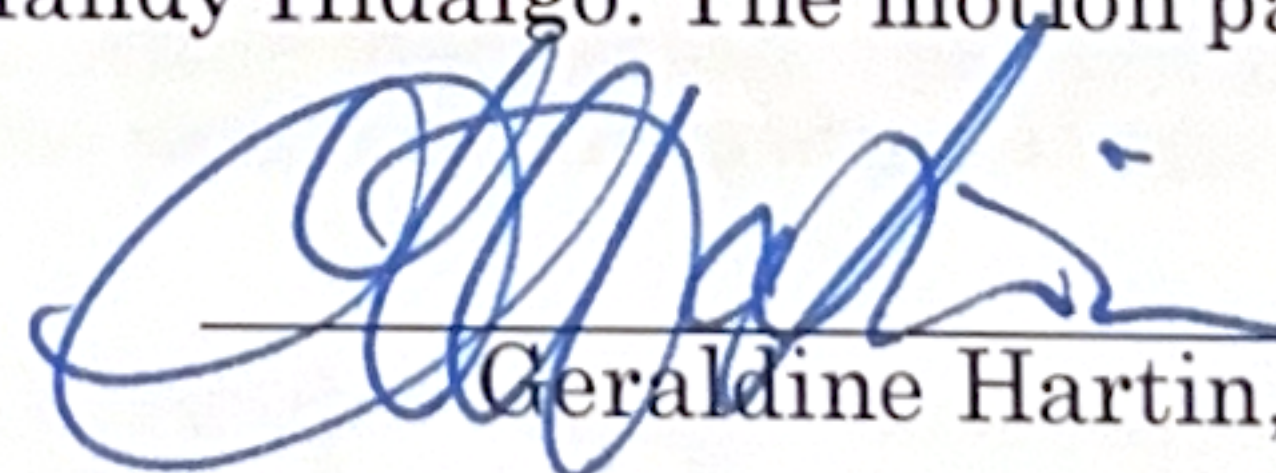
- A. 2026/2027 Salary Increase Allocation Plan. The motion to approve the 2026/2027 Salary Increase Allocation Plan as presented was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 5-0.
- B. Fleming Island Campus – Elevator Maintenance Contract (Gymnasium and Academic Building). No Action Taken - Item pulled for future discussion and consideration as more information is needed on presented quotes.
- C. Orange Park Campus – Addition of a new Alta Smart Reader on the existing access control system. The motion to approve the installation of an additional Alta Smart Reader by TelCommPro for stairwell one at the Orange Park campus, in the amount not to exceed \$5,195, where approximately one-half of these funds will be paid by the 2025/2026 FSSAT funds, was made by Walter Kloss; seconded by Geraldine Hartin. The motion passed 5-0.
- D. Fleming Island Campus - Trane SC+ Automation System Upgrade – No Action Taken – Item pulled.

X. BOARD MEMBER COMMENTS:

XI. UPCOMING MEETING:

Monthly Governing Board Meeting
September 24, 6:00 p.m. – 8:00 p.m.
Location: SJCA Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

XII. ADJOURNMENT: Chairman Smith called for a motion to adjourn the meeting, which was made by Gerladine Hartin; seconded by Mandy Hidalgo. The motion passed 5-0; the meeting adjourned at 7:23 PM.



Geraldine Hartin, Board Secretary

September 24, 2026
Date