

BOARD MEETING MINUTES

Name of School: St. Johns Classical Academy, Inc.
Board Meeting Date: July 23, 2026
Board Meeting Location: St. Johns Classical Academy
Fleming Island Campus, Cafeteria
114 Canova Road, Fleming Island, FL 32003



	NAME	TITLE	Present (in Person)	Present (virtual)	Absent
BOARD MEMBERS					
1	Keith Smith	Chairman	♦		
2	Mandy Hidalgo	Vice-Chair	♦		
3	Lori Horne	Treasurer			♦
4	Geraldine Hartin	Secretary			♦
5	Walter Kloss	Director	♦		
SJCA REPRESENTATIVES					
	Anthony Bradley	Headmaster, Orange Park Campus	♦		
	Carole McCullough	Head of School, Fleming Island Campus	♦		
	Nicole Chapman	Parent Liaison, Fleming Island Campus			♦
	Alicia Theisen	Parent Liaison, Orange Park Campus			♦

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. CALL TO ORDER:

- A. **Call to Order:** Pursuant to public notice, the meeting commenced at 6:04pm with a Call to Order by Chairman Keith Smith. A quorum was established.
- B. **Attendance:** Keith Smith
- C. **Pledge of Allegiance:** Keith Smith
- D. **Invocation / Prayer:** Anthony Bradley
- E. **Reading of the Mission Statement:** Carole McCullough

II. PRESENTATIONS / RECOGNITION – NONE

III. PUBLIC COMMENTS – NONE

IV. APPROVAL OF THE MINUTES: The motion to approve the board meeting minutes from June 25, 2026, was made by Walter Kloss Hartin; seconded by Mandy Hidalgo. The motion passed 3-0.

- A. 2026.06.25 Monthly Governing Board Meeting Minutes

V. CONSENT AGENDA: The motion to approve Consent Agenda items A through H, as listed below, was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 3-0.

- A. Revised Job Description: School Secretary
- B. Spirit Days (Fleming Island Campus)
- C. 2026-2027 Mental Health Assistance Allocation Plan (Orange Park Campus)
- D. 2026-2027 Mental Health Assistance Allocation Plan (Fleming Island Campus)
- E. 2026-2027 Family & Scholar Handbook
- F. 2026-2027 Breakfast and Lunch Prices
- G. 2026-2027 Youth Crisis Center (YCC) Contract (Orange Park Campus)
- H. New Spirit Day Vendor, TRLAYNE

VI. PERSONNEL CONSENT AGENDA: The motion to approve the personnel consent agenda for February 2026 to July 1, 2026 was made by Mandy Hidalgo; seconded by Walter Kloss. The motion passed 3-0.

- A. Personnel Consent Agenda (February 2026 – July 1, 2026)

VII. ANCORA REPORTS (FYI only - No Action Required):

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report (June 2026)
 - 2. Fleming Island Campus Credit Card Statements (June 2026)
 - 3. Orange Park Campus Financial Report (June 2026)
 - 4. Orange Park Campus Credit Card Statements (June 2026)
- B. Strategic Oversight Calendar
- C. Ancora Updates

VIII. HEAD OF SCHOOLS REPORTS (FYI Only - No Action Required):

- A. Fleming Island Campus: Ms. Carole McCullough
 - 1. Enrollment / Withdrawal Reports
- B. Orange Park Campus: Mr. Anthony Bradley
 - 1. Enrollment / Withdrawal Reports

IX. UNFINISHED BUSINESS: The motion to approve the 2026/2027 Board of Directors meeting dates was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 3-0.

- A. 2026/2027 Board of Directors Meeting Dates

X. NEW BUSINESS:

- A. Head of School Discussion (Fleming Island Campus). The motion to approve Candidate “A” to be sent to Hillsdale College K-12, contingent on Candidate “A” meeting with board member, Walter Kloss, for their interview and vetting was made by Walter Kloss; seconded by Mandy Hildago. The motion passed 3-0.

The motion to approve Chairman Smith to begin the negotiation process with Candidate “A” once board member Walter Kloss has met with Candidate “A” and is vetted by Hillsdale, was made by Walter Kloss; seconded by Mandy Hidalgo. The motion passed 3-0.

- B. Fleming Island Campus – Trane HVAC Unit #5 Academic Building. The motion to approve repairing and/or replacing the compressor on Trane HVAC Unit #5 in the academic building at the Fleming Island campus, in an amount not to exceed, \$7,694, with Air-Max Heating & Cooling, Inc., was made by Mandy Hidalgo; seconded by Walter Kloss. The motion passed 3-0.

XI. BOARD MEMBER COMMENTS:

XII. UPCOMING MEETING:

Monthly Governing Board Meeting
August 27, 6:00 p.m. – 8:00 p.m.
Location: SJCA Orange Park Campus, Cafeteria
1324 Kingsley Avenue, Orange Park, FL 32073

XIII. ADJOURNMENT: Chairman Smith called for a motion to adjourn the meeting, which was made by Mandy Hidalgo; seconded by Walter Kloss. The motion passed 3-0; the meeting adjourned at 7:02 PM.

Geraldine C Hartin

Geraldine C Hartin (Sep 3, 2026 10:57:54 EDT)

Geraldine Hartin, Board Secretary

August 27, 2026

Date

2026.07.23 Governing Board Meeting Minutes - Corrected

Final Audit Report

2026-09-03

Created:	2026-09-01
By:	Ancora Management (info@ancorafoundation.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFH-TvkIOVKATeh-U3zdTYIlwKhFe4Wbo

"2026.07.23 Governing Board Meeting Minutes - Corrected" History

-  Document created by Ancora Management (info@ancorafoundation.net)
2026-09-01 - 1:23:17 PM GMT
-  Document emailed to geraldine.hartin@stjca.org for signature
2026-09-01 - 1:23:21 PM GMT
-  Email viewed by geraldine.hartin@stjca.org
2026-09-03 - 2:57:00 PM GMT
-  Signer geraldine.hartin@stjca.org entered name at signing as Geraldine C Hartin
2026-09-03 - 2:57:52 PM GMT
-  Document e-signed by Geraldine C Hartin (geraldine.hartin@stjca.org)
Signature Date: 2026-09-03 - 2:57:54 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-09-03 - 2:57:54 PM GMT