

BOARD MEETING MINUTES

Name of School: St. Johns Classical Academy, Inc.
 Board Meeting Date: May 28, 2026
 Board Meeting Location: St. Johns Classical Academy
 Orange Park Campus, Cafeteria
 1324 Kingsley Avenue, Orange Park, FL 32073



	NAME	TITLE	Present (in Person)	Present (virtual)	Absent
BOARD MEMBERS					
1	Keith Smith	Chairman	♦		
2	Geraldine Hartin (arrived 6:26 pm)	Vice-Chairman / Secretary	♦		
3	Mandy Hidalgo	Treasurer	♦		
4	Carlyle Martin	Director			♦
5	Lori Horne	Director	♦		
SJCA REPRESENTATIVES					
	Anthony Bradley	Headmaster, Orange Park Campus	♦		
	Carole McCullough	Head of School, Fleming Island Campus			♦
	Amy Melquist	Dean of Students, Fleming Island Campus	♦		
	Melissa Taylor	Parent Liaison, Fleming Island Campus	♦		
	Alicia Theisen	Parent Liaison, Orange Park Campus	♦		

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. CALL TO ORDER:

- A. **Call to Order:** Pursuant to public notice, the meeting commenced at 6:06pm with a Call to Order by Chairman Keith Smith. A quorum was established.
- B. **Attendance:** Keith Smith
- C. **Pledge of Allegiance:** Keith Smith
- D. **Invocation / Prayer:** Anthony Bradley
- E. **Reading of the Mission Statement:** Amy Melquist

II. PUBLIC COMMENTS:

Walter Kloss, prospective new board member

III. APPROVAL OF THE MINUTES: The motion to approve the board meeting minutes from April 23, 2026 and the special board meeting on May 12, 2026, was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 3-0.

- A. 2026.04.23 Monthly Governing Board Meeting Minutes
- B. 2026.05.12 Special Board Meeting Minutes

IV. CONSENT AGENDA: The motion to approve Consent Agenda items A and B, as listed below, was made by Mandy Hidalgo; seconded by. Lori Horne The motion passed 3-0.

- A. Orange Park Campus - Ratification of new monochrome copier lease (model ST-M3000) with Canon Financial Services for 57 months at \$27.59 per month (\$1,572.63) under budget line item 7300360.
- B. Orange Park Campus - Renewal of Occupational Therapy Services Agreement with Nurture and Thrive, OT, LLC for the 2026/2027 school year.

V. PERSONNEL CONSENT AGENDA: NONE

VI. ANCORA REPORTS (FYI only - No Action Required):

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report (April 2026)
 - 2. Fleming Island Campus Credit Card Statements (April 2026)
 - 3. Orange Park Campus Financial Report (April 2026)

- 4. Orange Park Campus Credit Card Statements (April 2026)
- B. Strategic Oversight Calendar
- C. Ancora Updates

VII. HEAD OF SCHOOLS REPORTS (FYI Only - No Action Required):

- A. Fleming Island Campus: Mrs. Amy Melquist
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment / Withdrawal Reports
- B. Orange Park Campus: Mr. Anthony Bradley
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment / Withdrawal Reports

VIII. UNFINISHED BUSINESS: NONE

IX. NEW BUSINESS:

A. Scholar Concern – Discussion:

Chairman Smith read the following statement at the meeting: *"The Board acknowledges that it has received information regarding a parent complaint involving a current or former student. Because this is a public meeting subject to Florida's Government in the Sunshine Law, the Board must deliberate in the open. However, the Board is also legally required to protect the confidentiality of student educational records and personally identifiable information. Accordingly, the Board will discuss this matter at a policy and governance level only and will not disclose or reference any information that could identify the student or reveal protected educational records. Board members are directed to avoid discussion of confidential student information and to limit comments to matters within the Board's authority and responsibilities. Any investigation, personnel action, or student-specific determination that is confidential by law will not be discussed in public session except as permitted by applicable law."*

Parent requests compensation for outside tutoring, alleging the school did not adequately provide services for their child, even though the child was promoted to the next grade level based on their evidence-based testing. After discussion, the motion to deny the parent's request for compensation for tutoring their child was made by Geraldine Hartin; seconded by Mandy Hidalgo. The motion passed 4-0.

- B. Removal of K-8 Growth Cap at Orange Park Campus. No action taken – discussion only to be continued at the June board meeting.

X. BOARD MEMBER COMMENTS:

XI. UPCOMING MEETING:

Monthly Governing Board Meeting
June 25, 2026, 6:00 p.m. – 8:00 p.m.
Location: SJCA Fleming Island Campus, Cafeteria
114 Canova Road, Fleming Island, FL 32003

- XII. ADJOURNMENT:** Chairman Smith called for a motion to adjourn the meeting, which was made by Geraldine Hartin; seconded by Lori Horne. The motion passed 4-0; the meeting adjourned at 7:25 PM.



Geraldine Hartin, Board Secretary

June 25, 2026
Date