							—											—			. /					,
				•	ED.			130				/ ,	/ ,	/						ACCITATE.		/ ,	/	/ ,	/ ,	/ /
		,		/	AL CREEK	Dudu d	TERS)	TELEGOON STEELE		/	Special Company	per Control test	70				A SEE SECTION	HOTA /	ETOPA /	tor Or		Later the Continue	HE CR			
		ACCULLATION	80	Spigle	Appropriate Special Sp	1 BO	, Jagar	TU STEP STEP STEP STEP STEP STEP STEP STEP	STREET		dilite.	gee Castrictic	nds	De Selvent I	SH	130	BRA	100	Services Directory	RAFER		Andreas of the transfer of the Constitution of	CRAME	A TI WOOTE	acte	
		THOU		utive !	JIEN'	20 BON /	e City	C. D. Calle	132 Cr / 3	SKILL C	onch .	ices of	nite Si	JRTM /	ROCK /	ORIC	Though 15	dinati	pervice /	regist of	SEE TO	atholox age	re Jest	SET SE	Chr.	ME.B
	/3	NCC.	, Sizer	aget	Culti	Cultur	nies	nics'	anch Ch.	cultur	nic Ser	hairefte	alacity	retur	ionist	AREA !	Coo.	'HD POT	rdinat	ator d	Tringe 1	Coordit	itar Q'	, coes (th.)	ORYA	"Death
	School	1	School	Manth	School	School	Acades	Acades	um co	CHEETE	Acades	ent Ci	Set (Q)	In Sect 1	ecept /	trative /	minne d	Jar St.	of Coo.	ordin.	Lame	arice / in 1	don't	Sesour /	de No	zont.
	lead of	Jend of	acilitie	2 Sent C	Sean of	Sean of	26MI	St. Spried	iterace	2 Sent of	2eparti	200kket	aperati	Chool	drinis	, Selector	SE Sell	iftedf	N. Sept. Co.	age edit t	and Se	Aleteri	Minan	TWOTE	Car Treoreta Produkatur	routher the th
I need to schedule a substitute.		/ v	(N-						, v			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<u> </u>	X	~	(° (/ ¥ /	- 1	*	7 %	/ X-		· v		, v-	
I have a doctor's note/email to turn in for a																										
scholar, or an attendance question.														x												
How do I schedule a meeting with the Head																										
of School?		x																								
Who do I contact to add an event to the																										
school calendar? I'm a Grammar School teacher and I need	1	X		 	1	1	1	1	1	1	1			$\vdash \vdash$		-										
to request something to be purchased for																										
my classroom.																										
my classicom.		1	 	1	<u> </u>	 			-	 	<u> </u>															
I'm an Upper School teacher and need																										
something purchased for my classroom.							x																			
I'm an Upper/Grammar teacher and I		 	†			†	Α			†	†															
need to request something to be purchased																										
related to the facilities.				x																						
I need to request something to be																										
purchased for athletics.			<u></u>	<u></u>	x			<u> </u>	<u></u>	<u> </u>			<u> </u>													
Who do I contact to report a work-related																										
incident?			ļ			<u> </u>	ļ	<u> </u>	ļ	ļ	ļ		ļ										x			
Who do I contact if something in my room is																										
broken (ie: lights, airconditioning, window, etc.) or I notice maintenance issue around																										
etc.) or I notice maintenance issue around campus?																							v			
campus:		1		Х		1	 	1	<u> </u>	1	1												X			
What if someone gets sick in class or I need																										
assistance with clean-up during the day?			x																							
I need assistance with a male scholar who																										
is having a discipline issue.				x																						
I need assistance in my classroom with a																										
female scholar who is having a discipline																										
issue.		ļ	<u> </u>		x		ļ		ļ																	
I need to schedule a parent/teacher																										
conference with a male scholar who is																										
having discipline issues in the																										
classroom and need an administrator in the																										
meeting. I need to schedule a parent/teacher		1	1	X			1	1	1	1	1			\vdash		-										
conference with a female scholar who is																										
having discipline issues in the																										
classroom and need an administrator in the																										
meeting.					x																					
I need to schedule a parent/teacher																										
conference with a Grammar School																										
scholar about academics in the																										
classroom and need an administrator in the																										
meeting.						x																				

																						,
I need to schedule a parent/teacher																						
conference with an Upper School scholar																						
about academics in the classroom and																						
need an administrator in the meeting.						x																
I need help with Planbook.					x					x												
I am having trouble with my																						
computer/tv/hooking up to a printer.																					х	
I need assistance with my room telephone (ie:																						
voicemail, name change, etc.)																						
voiceman, name change, etc.)																					X	
I have questions about a struggling scholar																						
who needs to be placed on MTSS.																	X					
I have a question about Literacy Essentials.								x														
I'm a new teacher and would like a model																						
lesson teaching Literacy Essentials.							x	x														
I need help with Singapore Math (K-5).					х			-														
((
I have questions about WOL and IEW (3-5).					х		x															
I need help with classroom management (K-5).				x	x																	
I need help with classroom management (6-				X	Х																	
12).			x																			
12).		1	X			X																
Who do I contact if I suspect a struggling																						
scholar needs to be screened for an IEP?																						
I have questions about ESE / ESOL															X							
guidelines.															X							
I need support with a Gifted scholar.																X						
I have questions about lunch accounts.																			Х			
We have a field trip and need to order to-go																						
lunches.																			Х			
I need help navigating Silent Dismissal.					<u> </u>	<u> </u>								х								
I have a question about the																						
gates/parking/safety protocols.			х			<u> </u>																
I have a question about UPPER SCHOOL schedules.																						
I have a question about LUNCHROOM						Х			Х													
schedules.																						
Our grade level has a conflict with our		-			Х																	
bathroom schedule. I need to have a field trip idea approved.					Х										-							
	Х																					
I have a design for a Spirit Shirt and need																						
approval before we print it.	Х					<u> </u>			ļ			<u> </u>						<u> </u>		ļ		
I need to schedule buses for a field trip.					-	 					Х											
I need to order bulk copies. Who do I email?																						
I have questions about my duty station/need		1					1															
coverage for my duty.												x										
I have questions about a safety drill.												x										
question and the desired at the second					•				•				•					•		•		