



**St. Johns Classical Academy**  
**PARENTAL AUTHORIZATION FOR ADMINISTRATION OF MEDICINE**  
(File in PTR folder for seven years)

**Over The Counter  
(OTC) Medications**

**SCHOOL YEAR:**

- Name		- Medication Name	
- DOB		- Dose/Route/Time	
- Grade/Teacher		- Medication <b>Start</b> Date	
- Age		- Medication <b>End</b> Date	
- Allergies		- Physician Name & Number	
<b>- Reasons for Medication to be given:</b>			

**TO BE COMPLETED BY PARENTS / GUARDIANS**

As parents/guardians of the scholar named above, I request St. Johns Classical Academy (SJCA) or its assigned designee to administer the above medication to my scholar. OTC medication administration at school is for a limited time only and for a PRN (as needed) basis only.

I understand that under the provision of Florida Statute 1006.062, school personnel cannot be held liable for reactions or effect from the administration of the medication. I hereby release, indemnify, and hold harmless SJCA and any of their officers, employees, contractors, and agents from any lawsuits, claims, demands, expenses, or actions against them on behalf of myself, my spouse/co-parent/co-guardian, and my named scholar regarding any and all injuries, losses, or damages my named scholar may sustain from the administration of the above medication. I also grant permission for school personnel to contact the physician named above if there are questions or concerns about the medication or health condition, or for the purpose of generating a health care plan for my scholar, as allowed by HIPAA. I have read the guidelines and agree to abide by them.

In addition, I understand:

1. The OTC medication will be in its **original container**, unexpired, unopened, and labeled with the scholar's name.
2. The medication will be **given per label and cannot exceed dose specified on package label without a physician's order**.
3. Medication must be **brought to the school by a parent/guardian**, not by the student.
4. A separate Parental Authorization for Administration of Medicine form must be completed for each medication and is valid for the current school year in which it is completed.
5. Each child (including siblings) receiving medication should have their own supply of medication.
6. Medications containing aspirin (Excedrin, Goody Powder, etc.) will not be accepted without a physician's written order, due to the association with Reye Syndrome.
7. Only FDA approved prescribed and OTC medicines will be accepted. No vitamins, nutritional supplements, etc.
8. Medications and doses of medication must be age appropriate. Some non-prescription (over the counter) medications are not recommended for children. Check the box/bottle for this information prior to bringing it to the school.
9. I understand the possible side effects of the said above medications.
10. At the end of the school year, it will be my responsibility to pick up any unused medication by the last day of the school year; otherwise, the school will dispose of the medication. Expired medication should be picked up within two (2) weeks of expiration date or it will be discarded.

I have read the guidelines and agree to abide by them.

/

Parent/Guardian Name (Print) and Signature

Relationship

Phone Number

Date

**EXCEPTION: HEADACHE MEDICATION**

In accordance with Florida Statute a student may possess a medication to relieve headaches without a physician's order if the medication is regulated by the USDA for over-the-counter use to treat headaches while on school property or at school sponsored events. It is our recommendation and best practice for scholars to take medications in the health rooms only. At this time, we only recommend High School (9-12<sup>th</sup> grade) scholars to self-carry headache medication. It must be kept in its original container, not contain aspirin, and a copy of this PAAM must always be with the medication. The scholar is not allowed to share the medication with any other individual while on campus and/or at a school event. If a scholar is found to be unreliable, abusive of the medication, or if they share the medication with other scholars, the self-carry privilege will be revoked and reported to administration. This could result in disciplinary consequences for the scholar.

Scholar may self-carry **headache medication** in High School (Parent Signature): \_\_\_\_\_

Scholar **May Not** self-carry **headache medication** in High School (Parent Signature): \_\_\_\_\_

I understand my responsibility of self-carrying the above OTC headache medication (Scholar Signature): \_\_\_\_\_

**TO BE COMPLETED BY HEALTH ROOM**

Nurse Name and Signature

Date