

## Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: August 20, 2020



*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date: August 20, 2020

Start: 6:00pm

End: 6:26pm

Next Meeting: Sept. 17, 2020

Next Time: 6:00pm

Prepared by Lori Meredith

Meeting Location: St. Johns Classical Academy

Attended by Diane Hutchings, Jim Horne, Amy Miller

SJCA Administrator: Matt Johnson, Headmaster

Absent: none

- I. CALL TO ORDER, ROLL CALL.  
Pursuant to public notice, the meeting commenced at 6:00pm with a Call to Order by Diane Hutchings. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS. There were none.
- III. CONSENT AGENDA - NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER ACTION. If these items are not provided to the board members 5 days prior to the meeting they will automatically be pulled for review at the meeting. NONE
- IV. PUBLIC COMMENT – please complete a comment card and submit for the record; this is your opportunity to speak to the board however, there will not be a dialogue/response with/from the board or staff.
- V. APPROVAL OF MINUTES - JULY 16, 2020
  - A. Jim Horne moved to adopt minutes for July 16, 2020. Motion was seconded by Amy Miller and approved unanimously 3-0.
- VI. FINANCE COMMITTEE REPORT  
The report as of July 2020 was presented to the Governing Board by Amy Miller, Board Treasurer.
- VII. STRATEGIC OVERSIGHT CALENDAR - Presented to the Governing Board by Matt Johnson, Headmaster.
- VIII. BOARD DISCUSSION AND ACTION ITEMS:
  - A. CONTINUING BUSINESS - NONE

B. NEW BUSINESS:

1. SJCA Emergency Plan 2020-2021 -

A motion was made by Jim Horne to approve with the SJCA Emergency Plan for 20-21 and seconded by Amy Miller. The motion was approved 3-0.

2. SJCA Mental Health Plan 2020-2021 -

A motion was made by Amy Miller to approve the SJCA Mental Health Plan 20-21. The motion was seconded by Jim Horne. The motion was approved 3-0.

3. SJCA Safety Assessment Intervention Procedure 2020-2021

A motion was made by Jim Horne and seconded by Amy Miller to approve the SJCA Safety Assessment Intervention Procedure 20-21. The motion was approved 3-0

4. Approval of new board member. Carlyle Martin

A motion was made by Jim Horne and seconded by Amy Miller to approve the new board member 3-0

5. Upgrade to walls for band room and Cafeteria.

A motion was made by Jim Horne to reach out to Summit Construction for an additional quote. The motion was seconded by Amy Miller. The motion was approved 3-0.

IX. DIRECTOR COMMENTS – Headmaster Johnson gave an update on the status of the pending grants.

X. BOARD MEMBER COMMENTS: NONE

XI. ADJOURNMENT: 6:26PM



Diane Hutchings, Board President

Date: 9/17/2020