



# St. Johns Classical Academy

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## POLICY ON BACKGROUND SCREENINGS FOR FACULTY, STAFF, VENDORS, AND VOLUNTEERS/CHAPERONES RELATED TO SENATE BILL 2524 (2022)

**Adopted and Effective: February 23, 2023**

This policy is implemented to comply with the requirements related to Senate Bill 2524, 435.12 Florida Statutes, as it pertains to Background Screenings for Employees, Vendors, and Volunteers/Chaperones to conduct background screenings using the Clearinghouse with the Agency for Health Care Administration.

Those required for level two background screenings:

- Anyone who will or has the potential to be unsupervised by a staff member;
- Vendors and any of their staff who come on campus; and
- Volunteers/chaperones on campus and coaches outside of school hours when scholars are present as well as class chaperones off site.

Rescreening criteria of existing employees:

- Employees that were last screened on or before June 30, 2019, must be rescreened by June 30, 2024;
- Employees last screened between July 1, 2019, and June 30, 2021, must be rescreened by June 30, 2025; and
- Employees last screened between July 1, 2021, through December 31, 2021, must be rescreened by June 30, 2026.

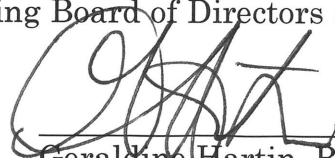
Volunteers/chaperones and vendors are responsible for paying the fee associated with the clearinghouse and are not subject for reimbursement by the school. New employees, including substitute teachers, and coaches will be required to pay the initial fee associated with the clearinghouse; however, are eligible for reimbursement once the individual is cleared to work for the school.

The school is responsible for paying for the annual fee and five-year reprints at no cost to the retained employees including substitute teachers, and eligible coaches.

All others, i.e., volunteers/chaperones and vendors, are responsible for the annual fee and five-year reprints. These fees are to be handled through the Lions Council, or other approved programs by the Governing Board.

### Board Secretary Certificate

I hereby certify that the foregoing Policy on Background Screenings was adopted by a majority vote of a quorum of the Governing Board of Directors at a duly noticed meeting held on February 23, 2023.

  
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Geraldine Hartin, Board Secretary