



## Meeting Minutes

Name of Foundation: St. Johns Classical Academy  
Board Meeting Date: December 15, 2022  
Board Meeting Location: Academic Building, Room 134

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date: December 15, 2022  
Start: 4:35 PM  
End: 5:44 PM

Next Meeting: December 21, 2022  
Next Time: 10:00 AM  
Next Meeting Location: Academic Building, Room 135

Prepared by: Michelle Rencarge  
Meeting Location: St. Johns Classical Academy Academic Building, Room 134  
Attended by: Geraldine Hartin, Mandy Hidalgo, Carlyle Martin, and Keith Smith  
SJCA Administrator: Daniel (Matt) Johnson, Headmaster  
Absent: Jim Horne and Parent Liaison Kendra Chaney

- I. CALL TO ORDER, ROLL CALL.  
Pursuant to public notice, the meeting commenced at 4:35 PM with a Call to Order by Carlyle Martin. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS – NONE
- III. PUBLIC COMMENT – NONE
- IV. CONSENT AGENDA: The motion to approve the consent agenda items listed below was made by Geraldine Hartin; and seconded by Keith Smith. The motion passed 4-0.
  - A. Approval of Minutes - November 3, 2022
  - B. Approval of Minutes – November 15, 2022
- V. REPORTS TO THE BOARD (Ancora Management, LLC) – NONE
- VI. BOARD ITEMS
  - A. Board Meeting Agenda Deadlines – NO ACTION; FYI ONLY
  - B. Campus I Civil Engineering with Matthews Design Group. The motion to approve proposed proposal for Item I – Ditch Culvert Design and Permitting; Item II – Construction Plans; and Item III – Permit Application

Preparation and Processing with Matthews Design Group was made by Keith Smith; and seconded by Mandy Hidalgo. The motion passed 4-0.

- C. Campus I Gymnasium Contractor Selection – NO ACTION; tabled until December 21, 2022 meeting.
- D. Florida High School Athletic Association. The motion to approve outside students that meet the eligibility of the Florida High School Athletic Association (FHSAA) to participate in St. Johns Classical Academy's (SJCA) athletic programs on a case-by-case throughout the school year who will be treated the same way as any other SJCA scholar participating in athletic programs approved by FHSAA was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
- E. National Latin Exam. The motion to approve using internal funds from the spirit day collection to pay the \$6.00 per scholar exam fee, up to \$2,000, for upper school scholars to participate in the National Latin Exam was made by Mandy Hidalgo; and seconded by Keith Smith. The motion passed 4-0.
- F. National School Lunch Program. The motion to approve the revised contract with the current school lunch vendor, Turnaround Solutions Catering, Inc., sponsor agreement; and attestation form as required for participation in the National School Lunch Program was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
- G. School Uniform Program – NO ACTION; FYI ONLY.
- H. Campus II – Agape Property – NO ACTION; tabled until December 21, 2022 meeting.

VII. HEADMASTER COMMENTS

VIII. BOARD MEMBER COMMENTS

IX. ADJORNMENT: 5:44 PM



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Carlyle Martin, Board President

1-19-23

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Date