

MEETING MINUTES

Name of Foundation: St. Johns Classical Academy
Board Meeting: September 22, 2017

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: September 22, 2017

Start: 5:00 pm

End: 6:10 pm

Next Meeting: October 2, 2017

Next Time: 4:00 pm

Prepared by: D. Johnson

Meeting Location:

7100 Hwy 17 S

Fleming Island, FL

Attended by:

Board Members: Diane Hutchings, Amy Miller, Daniel Johnson

SJCA Administrators: Michelle Knapp, Anthony Bradley

Absent:

None

I. CALL TO ORDER/ROLL CALL

Pursuant to public notice, the meeting commenced at 5:00 pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS

None

III. CONSENT AGENDA

A. Minutes

B. Enrollment Report

C. Staffing Update

D. **Motion was made by Daniel Johnson and seconded by Amy Miller to approve the Consent Agenda. Motion was approved (3-0).**

IV. PUBLIC COMMENT – NONE

V. BOARD DISCUSSION AND ACTION ITEMS

A. OLD BUSINESS

1. 403B For Employees. Discussion.

B. NEW BUSINESS

1. Board Policy Amendment to Lottery Process. Discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to**

approve amending the lottery policy to allow the running of a lottery as needed during the school year due to vacancies and no wait-listed students. Motion was approved (3-0).

2. Maternity Leave Policy. Discussion.
3. Drug Testing for New Hires. Discussion.


VI. DIRECTOR COMMENTS

- a. Status of Current Tasks.
 - i. Hurricane Relief Drive
 - ii. Athletics and Extracurricular Updates

VII. BOARD MEMBER COMMENTS

None.

VIII. ADJOURNMENT – 6:10 pm



Diane Hutchings, President

Date: 10/10/17