

## MEETING MINUTES

Name of Foundation: St. Johns Classical Academy  
Board Meeting: July 24, 2017

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date: July 24, 2017  
Start: 4:00 pm  
End: 5:35 pm  
Next Meeting: August 4, 2017  
Next Time: 1:00 pm  
Prepared by: D. Johnson  
Meeting Location:  
7100 Hwy 17 S  
Fleming Island, FL

Attended by:  
Board Members:  
Diane Hutchings  
Amy Miller  
Daniel Johnson

Absent:  
None

### I. CALL TO ORDER/ROLL CALL

Pursuant to public notice, the meeting commenced at 4:00 pm with a Call to Order by Diane Hutchings. Quorum was established.

### II. TIME CERTAIN ITEMS

None

### III. CONSENT AGENDA

- A. Minutes from July 10 and 21, 2017 Meetings.
- B. Financial Report
- C. Staffing Updates

**Motion was made by Daniel Johnson and seconded by Amy Miller to approve the Consent Agenda. Motion was approved (3-0).**

### IV. PUBLIC COMMENT – NONE

### V. BOARD DISCUSSION AND ACTION ITEMS

#### A. OLD BUSINESS

- 1. School Site Update. Updated new layout.
- 2. Bond Counsel/BB&T
- 3. Little Rembrandts Contract

**B. NEW BUSINESS**

1. Out of Field Approval - discussion. **Motion was made by Daniel Johnson and seconded by Amy Miller to approve the Latin Teacher teaching out of field. Motion was approved (3-0).**

2. FRL Uniform Subsidy – discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to approve SJCA providing 3 tops and 2 bottoms for students receiving 100% free or reduced lunch. Motion was approved (3-0).**

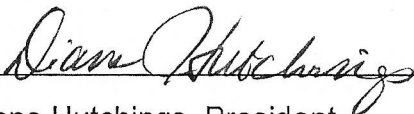
3. Approval of manuals (Family Handbook & Employee Manual) – discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to approve both manuals as they exist today. Motion was approved (3-0).**

VI. **DIRECTOR COMMENTS** – Status of Current Tasks.

VII. **BOARD MEMBER COMMENTS**

None.

VIII. **ADJOURNMENT** – 5:35 pm

  
\_\_\_\_\_  
Diane Hutchings, President

Date: 8/4/17