



## Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: July 16, 2020

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date: July 16, 2020

Start: 6:03pm

End: 7:04pm

Next Meeting: August 20, 2020

Next Time: 6:00pm

Prepared by Lori Meredith

Meeting Location: St. Johns Classical Academy

Attended by Diane Hutchings, Jim Horne, Alexandra Compere

SJCA Administrator: Matt Johnson, Headmaster

Absent: Amy Miller

I. CALL TO ORDER, ROLL CALL.

Pursuant to public notice, the meeting commenced at 6:03pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS/PRESENTATIONS. There were none.

III. CONSENT AGENDA - NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER ACTION. If these items are not provided to the board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.

- A. Benefits Plan Year
- B. Speech Therapy Position
- C. Special Projects Staffing
- D. FMLA Emergency Policy

The consent agenda items were approved without discussion. A motion was made by Jim Horne to approved items on the consent agenda. The motion was seconded by Alexandra Compere. The motion was approved 3-0.

IV. PUBLIC COMMENT – please complete a comment card and submit for the record; this is your opportunity to speak to the board however, there will not be a dialogue/response with/from the board or staff.

- A. The Parent Liaison thanked the school and the board for their hard work and noted that she had received nothing but positive feedback from the parents.

V. APPROVAL OF MINUTES

- A. Alexandra Compere moved to adopt minutes for June 18, 2020. Motion was seconded by Jim Horne and approved unanimously 3-0.

VI. FINANCE COMMITTEE REPORT

The report as of June 30, 2020 was presented to the Governing Board by Headmaster Johnson.

VII. STRATEGIC OVERSIGHT CALENDAR for July 2020 - Presented to the Governing Board by Matt Johnson, Headmaster.

VIII. BOARD DISCUSSION AND ACTION ITEMS

A. CONTINUING BUSINESS -

DISCUSSION REGARDING PAYMENT SCHEDULE OF THE LINE OF CREDIT.

A motion was made by Jim Horne to pay down the line of credit \$10,000 per month until completely paid. The motion was seconded by Alexandra Compere. The motion was approved 3-0.

B. NEW BUSINESS:

1. 2020-2021 School Re-opening Plan. - The consensus of the board was to continue to follow the district calendar. Masks are strongly encouraged however not mandated at this point.

A motion was made by Jim Horne to approve with re -opening plan and seconded by Alexandra Compere. The motion was approved 3-0.

2. Letter Jacket Design. The high school classes have designed and presented a plan for a letter jacket.

A motion was made by Jim Horne to approve the design and concept of a letter jacket. The motion was seconded by Alexandra Compere. The motion was approved 3-0.

3. Fundraising Policy – The fundraising policy was presented by Headmaster Johnson.

A motion was made by Alexandra Compere to approve the fundraising policy and seconded by Jim Horne. The policy was approved 3-0.

4. Technology Package – Our current provider will no longer be managing our type of technology needs and has made recommendations of the providers that would be best suited for us. Their recommendation was presented to the board. IPfone would be managing our phones and Digital Concepts would be managing our firewall and other technology support issues.

A motion was made by Jim Horne to approve their recommendation. The motion was seconded by Alexandra Compere. The motion was approved 3-0.

5. Repairs and Maintenance to the Administration Building – the recommendation was made by the headmaster that the building undergo upgrades and maintenance.

A motion was made by Jim Horne to approve a maximum budget of \$25,000 for the necessary repairs. The motion was seconded by Alexandra Compere. The motion was approved 3-0.

- IX. DIRECTOR COMMENTS – Headmaster Johnson gave an update on the status of the pending grants.
- X. BOARD MEMBER COMMENTS: Alexandra Compere resigned from the board effective 7/16/2020.
- XI. ADJOURNMENT: 7:04pm



Diane Hutchings, Board President

Date: 9/17/20