

MEETING MINUTES

Name of Foundation: St. Johns Classical Academy
Board Meeting: March 3, 2017

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: March 3, 2017
Start: 9:30 am
End: 11:05 am
Next Meeting: March 13, 2017
Next Time: 5:30 pm
Prepared by: D. Johnson
Meeting Location:
2233 Park Avenue, Suite 303
Orange Park, FL

Attended by:
Board Members:
Amy Miller
Daniel Johnson

Absent:
None

I. CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:34 am with a Call to Order by Amy Miller.

II. ROLL CALL was taken and quorum established.

III. APPROVAL OF MINUTES – Motion was made by Amy Miller and seconded by Daniel Johnson to approve the Feb 18, 2017 Meeting Minutes. Motion was approved (3-0).

IV. REPORTS

- a. FINANCIAL REPORT – Michelle Knapp presented the report.
- b. ENROLLMENT REPORT – Michelle Knapp presented the report.

V. CONSENT AGENDA

VI. PUBLIC COMMENT – NONE

VII. BOARD DISCUSSION AND ACTION ITEMS

A. OLD BUSINESS

- a. Uniform Proposal – Discussed specifics of the school uniform.
- b. Lottery – Discussed lottery progress and procedures.
- c. Employee Insurance and Benefits – Discussion.

B. NEW

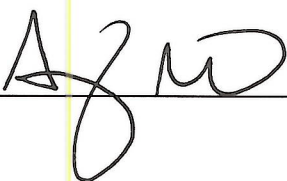
- 1. New Construction – Discussed options.
- 2. Approval for Marketing – discussed Mint Magazine/marketing budget
- 3. Approval of Staff Allocations and salary scales - **Motion was made by Amy Miller and seconded by Daniel Johnson to approve the staff allocation and salary scales. Motion was approved (3-0).**
- 4. Approval for travel - **Motion was made by Amy Miller and seconded by Diane Hutchings to approve Michelle Knapp to travel to Hillsdale for Principal Training. Motion was approved (3-0).**
- 5. Approval of Membership in organizations – Discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to approve membership in Clay Chamber of Commerce, Teacher-Teacher Site, and Clay Women’s Empowerment Council. Motion was approved (3-0).**

VIII. **DIRECTOR COMMENTS**

- a. Dell update.
- b. Calendar of Events

IX. **BOARD MEMBER COMMENTS - None**

X. **ADJOURNMENT – 11:05 am**



Amy Miller, Chair

Date: 4/3/17