

Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: Sept. 17, 2020



The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: Sept. 17, 2020

Start: 6:02pm

End: 7:32pm

Next Meeting: Oct. 15, 2020

Next Time: 6:00pm

Prepared by Lori Meredith

Meeting Location: St. Johns Classical Academy

Attended by Diane Hutchings, Jim Horne, Amy Miller, Carlyle Martin

SJCA Administrator: Matt Johnson, Headmaster

Absent: none

I. CALL TO ORDER, ROLL CALL.

Pursuant to public notice, the meeting commenced at 6:02pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS/PRESENTATIONS. There were none.

III. CONSENT AGENDA - NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER ACTION. If these items are not provided to the board members 5 days prior to the meeting they will automatically be pulled for review at the meeting. NONE

IV. PUBLIC COMMENT – please complete a comment card and submit for the record; this is your opportunity to speak to the board however, there will not be a dialogue/response with/from the board or staff. NONE

V. CONSENT AGENDA -no discussion unless an item is pulled by a board member.

A. Revised Job Descriptions

B. Approval of the 20-21 FSSAT Safety Plan

A motion was made by Jim Horne to approve both items on the consent agenda without discussion. Amy Miller seconded the motion. The consent agenda was unanimously adopted 4-0.

VI. APPROVAL OF MINUTES - AUGUST 20, 2020

Jim Horne moved to adopt minutes for August 20, 2020. Motion was seconded by Amy Miller and approved unanimously 4-0.

VII. FINANCE COMMITTEE REPORT

The report as of September 2020 was presented to the Governing Board by Amy Miller, Board Treasurer.

VIII. STRATEGIC OVERSIGHT CALENDAR - Presented to the Governing Board by Matt Johnson, Headmaster.

IX. BOARD DISCUSSION AND ACTION ITEMS:

A. CONTINUING BUSINESS - NONE

B. NEW BUSINESS:

1. Turnaround Solutions Lunch Vendor Contract Renewal, 2020-2021 school year -

A motion was made by Amy Miller to approve with the renewal of the lunch vendor contract for 20-21 and seconded by Carlyle Martin. The motion was approved 4-0.

2. SJCA Mental Health Plan 2020-2021 -

A motion was made by Amy Miller to approve the SJCA Mental Health Plan 20-21. The motion was seconded by Jim Horne. The motion was approved 3-0.

3. Board Member Package, (required documentation)

A motion was made by Amy Miller and seconded by Carlyle Martin to approve the Board Member Package. The motion was approved 4-0.

4. Approval of new board member. Ryman Shoaf

A motion was made by Jim Horne and seconded by Carlyle Martin to approve the new board member, Ryman Shoaf, 4-0.

5. Teacher Salary Increase Proposal as required by the FLDOE.

A motion was made by Jim Horne to approve the Teacher Salary Increase Proposal. The motion was seconded by Amy Miller. The motion was approved 4-0.

6. Classroom Signage Proposal – Board discussed the purchase of the package of posters for each classroom, as well as frames for each.

7. Wayfinding Signage Proposal – Discussion regarding the style and material of location signs for the campus buildings. The consensus was to get quotes for plaque style signs in the same style and format as our school motto logo. Next steps would be to request quotes for this project.

8. Summit Construction Building Addition Proposal –

A motion was made by Jim Horne to enter into an agreement with Summit Construction to begin the preliminary work of planning the SJCA Academic Addition. The motion was seconded by Amy Miller. The agreement was approved 4-0.

X. DIRECTOR COMMENTS – Headmaster Johnson gave an update on the status of the pending grants.

XI. BOARD MEMBER COMMENTS: Discussion regarding potential property acquisition on the south side of campus property.

XII. ADJOURNMENT: 7:32PM



Diane Hutchings, Board President

Date: 10/15/20