

Meeting Minutes

Name of Foundation: St. Johns Classical Academy
Board Meeting Date: March 22, 2022



The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: March 22, 2022
Start: 6:00 pm
End: 8:15 pm
Next Meeting: April 28, 2022
Next Time: 4:00 pm

Prepared by: Michelle Rencarge
Meeting Location: St. Johns Classical Academy
Attended by: Diane Hutchings, Amy Miller, Carlyle Martin, Geraldine Hartin
SJCA Administrator: Daniel (Matt) Johnson, Headmaster
Absent: Jim Horne

- I. CALL TO ORDER, ROLL CALL.
Pursuant to public notice, the meeting commenced at 6:00 pm with a Call to Order by Diane Hutchings. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS:
 - A. Summit Presentation – Summit representatives presented a rough plan and pricing for a second campus in the Lake Asbury area, which included the “wish list” items administration requested at this campus. As presented and if approved, the second campus would be open for the 2023/2024 school year with a cost estimate of \$21 million, which includes the land.
- III. PUBLIC COMMENT – NONE
- IV. CONSENT AGENDA – NONE
- V. REPORTS TO THE BOARD (Headmaster Johnson)
 - A. Enrollment Data – February 2022 - REVIEWED
 - B. Three Month Trailing Report – December – February 2022 - REVIEWED
 - C. Referral Data – February 1, 2022 – March 11, 2022 - REVIEWED
- VI. APPROVAL OF MINUTES
 - A. February 24, 2022. The motion to approve the minutes of February 24, 2022, was made by Amy Miller and seconded by Carlyle Martin. The motion passed 4-0.
 - B. March 11, 2022. The motion to approve the minutes of February 24, 2022, was made by Amy Miller and seconded by Carlyle Martin. The motion passed 4-0.
- VII. FINANCE REPORT (A. Miller)
 - A. Review of Monthly Financials – February 2022 - REVIEWED
- VIII. STRATEGIC OVERSIGHT CALENDAR (Headmaster Johnson) - REVIEWED

IX. BOARD DISCUSSION AND ACTION ITEMS

- A. 2021 IRS Form 990. The motion to approve the 2021 IRS Form 990 was made by Amy Miller; and seconded by Geraldine Hartin. The motion passed 4-0.
- B. Sign 15-year Charter Agreement. The motion to approve the 15-year Charter Agreement with the Clay County School Board and St. Johns Classical Academy was made by Amy Miller; and seconded by Carlyle Martin. The motion passed 4-0.
- C. Garcias Landscape, LLC Proposal. NO ACTION – TABLED FOR FUTURE DECISION.
- D. Gutter Installation and Roof Modification proposal for the reception building. The motion to approve the gutter installation and roof modification on the reception building by Drawdy & Company, LLC, in the amount of \$9,631, was made by Amy Miller; and seconded by Geraldine Hartin. The motion passed 4-0.
- E. Land Clearing at 146 Canova Road. NO ACTION – FYI ONLY.

X. HEADMASTER COMMENTS:


- A. Notice of Rezoning of South Property – NO ACTION – FYI ONLY.

XI. BOARD MEMBER COMMENTS: NONE

XII. ADJOURNMENT: 8:15 PM



Diane Hutchings, Board President



Date