



Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: January 21, 2021

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: January 21, 2021

Start: 6:13 pm

End: 7:46 pm

Next Meeting: February 18, 2021

Next Time: 6:00pm

Prepared by Yanzhu Lopez

Meeting Location: St. Johns Classical Academy

Attended by Diane Hutchings, Amy Miller, Ryman Shoaf, Carlyle Martin, Jim Horne

SJCA Administrator: Matt Johnson, Headmaster

Absent: None

- I. CALL TO ORDER, ROLL CALL.
Pursuant to public notice, the meeting commenced at 6:13 pm with a Call to Order by Diane Hutchings. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS – NONE
- III. PUBLIC COMMENT – please complete a comment card and submit for the record; this is your opportunity to speak to the board however, there will not be a dialogue/response with/from the board or staff. NONE
- IV. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER ACTION. If these items are not provided to the board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.
 - A. Reimbursement Resolution - A motion was made by Jim Horne to approve item on the consent agenda. The motion was seconded by Carlyle Martin. The motion was approved 5-0
 - B. Trust Engagement Letter - A motion was made by Amy Miller to approve item on the consent agenda. The motion was seconded by Ryman Shoaf. The motion was approved 5-0
- V. REPORTS FOR THE BOARD (Headmaster Johnson)
 - A. Enrollment Data – provided monthly – Mr. Johnson provided the data and answered questions about class size and percentage of capacity.
- VI. APPROVAL OF MINUTES – No minutes available at this time
- VII. FINANCE COMMITTEE REPORT (Amy Miller)
 - A. Review Monthly Financials – December 2020
- VIII. STRATEGIC OVERSIGHT CALENDAR – No presentation was done.

IX. BOARD DISCUSSION AND ACTION ITEMS


A. New Business:

1. Attendance Policy for Lower School Scholars (Mr. Johnson) – A motion was made by Carlyle Martin. The motion was seconded by Jim Horne. The motion was approved 5-0
2. Property Issue (Carlyle Martin) – Recommendation for price to be set at \$280K – A motion was made by Jim Horne to approve. The motion was seconded by Amy Miller. Diane Hutchings to sign the documents for the purchase of land. The motion was approved 5-0
3. Greenwich Term Sheet Approval
4. Mid-Year Budget approval (Amy Miller) - A motion was made by Jim Horne. The motion was seconded by Amy Miller. The motion was approved 5-0
5. Implementation of the BCSI curriculum - A motion was made by Jim Horne to approve. The motion was seconded by Carlyle Martin. The motion was approved 5-0

X. HEADMASTER COMMENTS – NONE

XI. BOARD MEMBER COMMENTS – COVID

XII. ADJOURNMENT: 7:48 PM



Diane Hutchings, Board President

Date: 2/25/21