



Meeting Minutes:

Name of Foundation: St. Johns Classical Academy

Board Meeting: April 1, 2019

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting.
These minutes are a brief summary of the events of the meeting.*

Date: April 1, 2019

Start: 4:34pm

End: 5:37pm

Next Meeting: May 6, 2019

Next Time: 4:30pm

Prepared By: Lori Meredith

Meeting Location: St. Johns Classical Academy
114 Canova Road
Fleming Island, FL 32003
Room 210

Attended by:

Board Members: Diane Hutchings, Amy Miller, Alexandra Compere, Scott Norteman.

Darryl Daniels

SJCA Administrator: Melanie Williams

Absent: none

1. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 4:34pm with a Call to Order by Diane Hutchings. Quorum was established.

2. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD: none

3. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER. If these items are not provided to board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.

- A. DR. WILLIAMS, PRINICPAL/DIRECTOR HR – CONFIDENTIAL AGENDA PROVIDED TO BOARD
- B. AMY MILLER, TREASURER – CONVERT WORKERS COMPESNATION FROM CURRENT COMPANY TO ALLIANCE WHICH WOULD INCLUDE MOVING FROM AN ANNUAL PREMIUM TO A “PAY AS YOU GO” PAYMENT.

Motion to approve consent agenda was made by Darryl Daniels and seconded by Alexandra Compere. Approved 5-0.

4. REPORTS TO THE BOARD

- A. Dr. Williams, Principal Reports (presented as trends quarterly)
 - a. Enrollment Report: Current Enrollment, Wait List, Withdrawal Log.
 - b. Discipline Report.

5. APPROVAL OF MINUTES – Lori Meredith
- a. March 2019 – Special Board Meeting

Motion to approve was made by Amy Miller and seconded by Scott Norteman. Approved 5-0.

6. FINANCE COMMITTEE REPORT – see minutes of Finance Committee Meeting

7. BOARD DISCUSSION AND ACTION ITEMS

A. ON-GOING BUSINESS

- a. Review of Strategic Oversight Calendar

B. NEW BUSINESS

- 1. Fencing Proposal - (M Williams) Hold for future review.
- 2. 2019-2020 YMCA Contract. Hold for future review.
- 3. Place lunch contract out for the bid.

Motion to shop current insurance was made by Darryl Daniels and seconded by Scott Norteman. Approved 5 -0.

- 4. Approve Promissory Notes.

Motion to approve was made by Scott Norteman and seconded by Alex Compere. Approved 5 -0.

8. Directors Comments

- a. Accreditation - Discussion of current progress with the accreditation process.

9. Board Member Comments – NONE

10. Adjournment Time: 5:37pm



Diane Hutchings, President

Date: 5/6/2019