



Meeting Minutes:

Name of Foundation: St. Johns Classical Academy

Board Meeting: March 11, 2019

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting.
These minutes are a brief summary of the events of the meeting.*

Date: March 11, 2019

Start: 4:32pm

End: 5:00pm

Next Meeting: April 1, 2019

Next Time: 4:30pm

Prepared By: Lori Meredith

Meeting Location: St. Johns Classical Academy
114 Canova Road
Fleming Island, FL 32003
Room 210

Attended by:

Board Members: Diane Hutchings, Amy Miller, Alexandra Compere, Scott Norteman,

SJCA Administrator: Melanie Williams

Absent: Sheriff Daniels

1. CALL TO ORDER, ROLL CALL
Pursuant to public notice, the meeting commenced at 4:32pm with a Call to Order by Diane Hutchings. Quorum was established.
2. TIME CERTAIN ITEMS/SCHEDULED PRESENTATIONS: NONE
3. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD: NONE
4. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER. If these items are not provided to board members 5 days prior to the meeting they will automatically be pulled for review at the meeting. NONE.
5. REPORTS TO THE BOARD
 - A. Dr. Williams, Principal Reports (presented as trends quarterly)
 - a. Enrollment Report: Current Enrollment, Wait List, Withdrawal Log.

- b. Discipline Report.
- c. CSP Update
- d. Accreditation Update
- e. Title II Update

6. APPROVAL OF MINUTES – Lori Meredith

- a. March 2019 – Regular Board Meeting Minutes
Motion to approve was made by Scott Norteman and seconded by Alexandra Compere. Approved 4-0.
- b. March 2019 – Finance Committee Meeting Minutes
Motion to approve was made by Alexandra Compere and seconded by Diane Hutchings. Approved 4-0.

7. BOARD DISCUSSION AND ACTION ITEMS

A. ON-GOING BUSINESS

- 1. Budget Review (A. Miller).
Motion to approve was made by Amy Miller and seconded by Scott Norteman. Approved 4-0.

B. NEW BUSINESS

- 1. Approve required “New Hire” document attesting to confidentiality of the School Guardian.
Motion was made to approve confidentiality form was made by Scott Norteman and seconded by Amy Miller. Approved 4 -0.
- 2. Approve “Use of Facilities” Forms and Policy. HOLD FOR FURTHER DISCUSSION.

8. Directors Comments (M Williams) NONE

9. Board Member Comments – NONE

10. Adjournment Time: 5:00pm



Diane Hutchings, President

Date: 4-1-19